

Tuba City Unified School District #15

“A CULTURE OF EXCELLENCE”

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**SPECIAL GOVERNING BOARD MEETING AND POSSIBLE
EXECUTIVE SESSION OF THE GOVERNING BOARD OF THE
TUBA CITY UNIFIED SCHOOL DISTRICT NO. 15
ONE OR MORE GOVERNING BOARD MEMBERS MAY ATTEND TELEPHONICALLY**

**Governing Board Room
Main Street
Tuba City, Arizona**

**Special Board Meeting – 6:00 p.m. (D.S.T.)
Wednesday, August 18, 2016**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the general public that the Governing Board of the Tuba City Unified School District No. 15 will convene a Special Board Meeting open to the public on Wednesday, August 18, 2016 at 6:00 P.M. (D.S.T) the Board meeting room in the District Office Governing Board Room, located in Tuba City, Arizona. Information regarding agenda items, with the exception of materials relating to Executive Sessions, may be reviewed in the District Administrative Offices. The Board may vote to convene in Executive Session intermittently throughout the meeting pursuant to A.R.S. § 38-431.03, to review and discuss certain matters which are marked by an asterisk (*). Additionally, the Board may vote to go into executive session on any matter listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3), for discussion or advice from legal counsel. Any Executive Session discussions will not be open to the public. However, all Board decisions will be made in open public meeting.

If any disabled person needs any type of accommodation, please notify the office of the Superintendent at (928-283-1006) prior to the time scheduled for the meeting.

Board members of the Tuba City Unified School District may attend either in person or, where necessary, by telephone, video or internet conferencing

AGENDA

I. PRELIMINARY

1. Call to Order
2. Roll Call: (Governing Board Members of the Tuba City Unified School District No. 15 will attend either in person or by telephone conference call.)

*Board Members:

Ms. Marie Wheeler, Board President (*)
Mr. William Longreed, Board Clerk (*)
Ms. Judy Begay, Board Member (*)
Mrs. Mary Worker, Board Member (*)
Mr. Lee Tsinigine, Board Member (*)

II. AGENDA APPROVAL – Adoption of the Agenda.

SPECIAL BOARD MEETING

III. ACTION ITEMS:

A. TRAVEL

III.A.1 Discussion and possible action to approve the overnight travel for TCHS MCJROTC Cadets to Flagstaff, AZ on September 01 – 05, 2016 - It is recommended to the Governing Board to approve the following travel for TCHS MCJROTC cadets traveling on September 01, 2016 to September 05, 2016 to attend the Coconino County Fair for Parking Detail in Flagstaff, AZ:

Data: see attached

1. TCHS MCJROTC Cadets

TA# 107862 (Bus – Student Drop Off)
 107863 (Truck – Supply Transport)
 107864 (Bus - Student Pick Up)

Account Code: 850-000-7004-6000-240
 (Club Funds)

Description	Qty	Total Cost
Mileage	1	\$695.20
Per Diem	1	\$1,000.00
Lodging	0	\$0.00
Registration	0	\$0.00
		TOTAL: \$1,695.20

III.A.2 Discussion and possible action to accept / approve the travel authorization for Cheryl Barlow and Renelda Tsinnie to travel out of state to attend the School Dude Conference in San Diego, CA held from September 30, 2016 through October 6, 2016 - Recommend to the Governing Board to accept / approve the travel authorization for Cheryl Barlow and Renelda Tsinnie to travel out of state to attend the School Dude Conference in San Diego, CA held from September 30, 2016 through October 6, 2016.

Recipients

Cheryl Barlow TA109816	Account Code 378-100-2310-6580-502 Account Code 378-100-2310-6360-502 (Impact Aid)	School Dude Conference, San Diego, CA 09/30/16 to 10/06/16
Renelda Tsinnie TA109815	Account Code 001-100-2620-6580-560 Account Code 001-100-2620-6360-560 (Maintenance & Operations)	
Miranda Coin TA110158	Account Code 378-100-2510-6580-504 Account Code 378-100-2510-6360-504 (Impact Aid)	

Description	Quantity	Total Travel Expensed
Mileage	3	\$614.10
Airfare	3	\$ 803.88
Per Diem/Incidentals	3	\$ 1,317.00
Lodging	2	\$219.00
Registration	2	\$ 4950.00
		TOTAL: \$ 7,903.98

B. PERSONNEL

III.B.1 Discussion and possible action to approve Resignation - It is recommended the Governing Board accept/approve Letter of Resignation as presented:

<u>Name</u>	<u>Position / Location</u>	<u>Effective Date</u>
Joe Baca	Teacher Aide	August 3, 2016
Judy Anagal	Navajo Language Teacher	August 12, 2016

III.B.2 Discussion and Possible Action to Approve Employment Recommendations for SY' 16-17 - It is recommended the Governing Board accept/approve the following employment recommendations for SY' 16-17:

1) Substitute Teachers for SY' 16-17, DISTRICT WIDE

Term:	School Year 2016-2017	
Salary:	Per Substitute Teacher Salary Schedule	
Fund:	001-100-1000-6113-500	
	Terrence Geneeha	Emergency Substitute
	Julius Kanaswood	Emergency Substitute
	Shana Kanaswood	Substitute Certificate Emergency Substitute
	Casey Johnson	Emergency Substitute

2) Lavena Adson- Teacher(DLES)

Term: August 19, 2016 –May 23, 2017
Salary: \$ 40,076.00 (MA/ Step A)
Fund: 378-100-1000-6112-111
Note: (Salary to be prorated from first day of employment)

3) Allyson Nockideneh-Teacher(TCHS)

Term: August 19, 2016 –May 23, 2017
Salary: \$ 36,716.00(BA/ Step A)
Fund: 001-100-1000-6112-240
Note: (Salary to be prorated from first day of employment)

4) Amber Williams- Teacher Assistant ESS

Term: August 19, 2016 –May 23, 2017
Salary: \$12.56 per hour (Level VI/ Step 1)
Fund: 001-200-1000-6150-130

III.B.3 Discussion and Possible Action to Approve a Certified Employee Salary Adjustment for SY 16-17 - It is recommended the Governing Board accept/approve a salary adjustment as presented:

Sophia Begody, Teacher

Term: August 1, 2016 to May 23, 2017
Salary: Approved \$37,395.00 (BA/C)
Recommended \$40,314.00(BA+30/C)
Account: 378-100-10006112-110

BACKGROUND INFORMATION: Sophia Begody submitted transcript evidence of additional course work to advance to BA+30 column on salary schedule

III.B.4 Discussion and Possible Action to Approve a Revised Superintendent Contract effective FY 2016-2019 - It is recommended the Governing Board accept/approve a revised Superintendent Contract effective beginning FY 2016-2017 as presented:

BACKGROUND INFORMATION: The contract for the most part remains unchanged except in a couple paragraphs. The annual compensation remains as is. The Employment and Duration statement allows a 3 year employment contract as in previous years. The Benefits statement is changed at the request of the Superintendent to delete life insurance, to require the Superintendent to pay rent and utilities, and to have the use of school vehicle as other school employees for school business only.

III.B.5 Discussion and Possible Action to Approve Addenda Recommendations for School Year 2016- 2017 - It is recommended the Governing Board accept/approve the following Addenda recommendations as presented.

Tuba City Primary School

Jerilyn Tsinigine	Cross Country Coach	\$750.00
Matthew Lee	School Year 2016-17	(each coach)
Esther Masayesva	Account: 378-620-1000-61150110	
Savannah Lee		

III.B.6 Discussion and Possible Action to Approve a Retention Stipend Plan for School Year 2016- 2017 - It is recommended the Governing Board accept/approve the following recommendations as presented.

Critical and Difficult to Fill Positions

The following positions are designated as critical and hard to fill positions.

- Visual Arts (K-12), Music (K-12) and Departmentalized Teacher in Grades 7-12 in the following
- Core Academic Areas: Middle Grades Language Arts/Reading, Middle Grades Social Studies, English, Mathematics, Science (including General Science, Biology, Chemistry, Earth Science, Physical Science and Physics), Foreign Language (including Certified Native Language with at least a BA), Economics, Political Science, History and Geography
- Elementary Self-Contained Teachers in Grade K-8 and Middle Grades, Single-Subject Teachers through Grade 6
- Special Education (Grade PEEPS – 12) teaching in CORE related areas.
- Gifted Education teaching in CORE related areas.
- Career and Technical Education (Only Dual Credit Courses)

Requirements:

- Content Competence (highly qualified) for all core academic positions assigned to teach.
- Appropriately certified for all core academic positions assigned to teach.
- Teachers will show documented evidence of success of students they are assigned to teach.
 - **Visual Arts and Music:** Evidence of success will be scoring proficient or better on the rubric used to evaluate a public presentation each semester to a community audience of the artistic project(s) that show each student's growth and achievement AND satisfactory teacher evaluation status.
 - **Departmentalized Core area for grades 6-12:** Evidence of success will be documentation of an increase of 10% in Reading or Mathematics on the District pre/post assessment or approved benchmark assessments AND satisfactory teacher evaluation status.
 - **Core areas for grades K-5:** Evidence of success will be 10% growth in STEEP fall benchmark to the spring benchmark for all students AND satisfactory teacher evaluation status.
 - **Special Education:** Evidence of success will be 80% or more students meeting and/or exceeding all of the IEP goals and passing the assigned classes AND satisfactory teacher evaluation status.
 - **Career and Technical Education:** Evidence of success will be 80% or more of students meeting and exceeding their performance level and each teacher meeting all (6) core area State Adjusted Levels of Performance in coordination with a Dual Credit Course approved curriculum AND satisfactory teacher evaluation status.

The retention stipend amounts will be approved annually, based on funding availability. Critical and hard to fill positions will be approved at the same time as retention stipends. The effective date of the retention stipends will be the date of Governing Board approval.

BACKGROUND: The funding source for retention stipends for core teachers is Title II. The retention stipends will be paid by August 30, 2016

III.B.7 Discussion and Possible Action to Approve Certified Retention Stipends for School Year 2016-2017 - It is recommended the Governing Board accept/approve the following recommendations for RETENTION STIPENDS as presented.

School	First Name	Last Name	Position
Dzil Li Bei Elementary	Elaine	Jim	Teacher
Dzil Li Bei Elementary	Lucy	LaMesa	Teacher
Nizhoni Accelerated	Belinda	Badonie	Teacher
Nizhoni Accelerated	Tami	Dugi	Teacher
Nizhoni Accelerated	Randall	Nez	Teacher
TC High School	Samson A.	Aquino	Teacher
TC High School	Ardith	Colorado	Teacher
TC High School	Richard	Dawavendewa	Teacher
TC High School	Josefina	de Jesus	Teacher
TC High School	Diego	Dy-Cok Jr.	Teacher
TC High School	Delma	Glasgow	Teacher
TC High School	Maria	Goatcher	Teacher
TC High School	John	Goatcher	Teacher
TC High School	Catrina	Herbert	Teacher
TC High School	Effie	Hyden	Teacher
TC High School	Amelia R.	Labajo	Teacher
TC High School	Lynn A.	Lester	Teacher
TC High School	Duree	Lomadafkie	Teacher
TC High School	Jonathan E.	Macaraig	Teacher
TC High School	Vilma C.	Macaraig	Teacher
TC High School	Raye Lynn	McCabe	Teacher
TC High School	David A.	Moreau	Teacher
TC High School	Delight M.	Preston	Teacher
TC High School	Susie	Robbins	Teacher
TC High School	Sonia	Rojo	Teacher
TC High School	Imelda A.	Torres	Teacher
TC High School	Valerie	Tsinigine	Teacher
TC High School	Robert	Windmiller	Teacher
TC High School	Evelyn B.	Yazzie	Teacher
TC Junior High School	Michael	Balcerek	Teacher
TC Junior High School	Ernestine	Begay	Teacher
TC Junior High School	Keith	Begay	Teacher
TC Junior High School	Stella	Begay	Teacher
TC Junior High School	Marilyn	Evangelista	Teacher
TC Junior High School	James L.	Hanlon	Teacher

TC Junior High School	Louise	Kerley	Teacher
TC Junior High School	Denise	Masayesva	Teacher
TC Junior High School	Arvis	Myron	Teacher
TC Junior High School	Sharlimar L.	Navaho	Teacher
TC Junior High School	Leonor	Odronia	Teacher
TC Junior High School	Enid	Tomasiyo	Teacher
TC Primary School	Regina	Akee	Teacher
TC Primary School	Stephen	Almquist	Teacher
TC Primary School	Vonnie	Atene	Teacher
TC Primary School	Sophia M.	Begody	Teacher
TC Primary School	Nellie	Calayag	Teacher
TC Primary School	Marie	Clark	Teacher
TC Primary School	Mary Ann	Clark	Teacher
TC Primary School	Pedro	Conzaga	Teacher
TC Primary School	Lucinda	Helton	Teacher
TC Primary School	Avis	Macktima	Teacher
TC Primary School	Esther	Masayesva	Teacher
TC Primary School	Sheryl	McCloskey	Teacher
TC Primary School	Kristine	Mortiz	Teacher
TC Primary School	Eric	Neuwirth	Teacher
TC Primary School	Kayli	Nockideneh	Teacher
TC Primary School	Adriana	Orman	Teacher
TC Primary School	Lois	Parrish	Teacher
TC Primary School	Myleene	Ruiz	Teacher
TC Primary School	Jerilyn	Tsinigine	Teacher
TC Primary School	Sharon	Vasquez-Cody	Teacher
TC Primary School	Brittany	Williams	Teacher
TC Primary School	Arita R.	Yazzie	Teacher
TC Primary School	Evelyn M.	Yazzie	Teacher
Tsinaabaas Habitiin Elementary School	Purificacion A.	Alajas	Teacher
Tsinaabaas Habitiin Elementary School	Teresa L.	Nez	Teacher
Tsinaabaas Habitiin Elementary School	Natalie	Tsinnijinnie	Teacher

Background: The funding source for retention stipends for core teachers is Title II. The retention stipends will be paid by August 30, 2016. These certified teachers have met the requirements of the recommended plan.

C. FINANCE

III.C.1 Discussion and possible action to accept / approve the Memorandum of Agreement between Navajo Foster Grandparent Program, a Program of the Navajo Area Agency on Aging and Tuba City Public Schools for School Year 2016-2017- It is recommended that the Governing Board accepts / approve the Memorandum of Agreement between Navajo Foster Grandparent Program, a Program of the Navajo Area Agency on Aging and Tuba City Public Schools for School Year 2016-2017.

RELEVANT DATA: see attachment
 1) MOA Agreement
 2) Legal Counsel Review – Hufford Horstman

III.C.2 Discussion and possible action to approve the School Health Index (SHI) Plan for Tuba City Unified School District #15 - It is recommended the Governing Board accept/approve the School Health Index program for all TCUSD#15 Schools. It is a confidential Self-Assessment and Planning Guide to improve health and safety policies and programs provided by the Association of American Indian Physicians, Inc. Each school will be awarded a \$1,000.00 stipend to be used towards their SHI Improvement Plan without restriction.

RELEVANT DATA:See attached

III.C.3 Discussion and possible action to accept / approve the School Facilities Board (SFB) to replace backflow preventer and expansion tank – 2016 at the Dzil Libei Elementary School (Cameron). The total amount of funding to replace backflow preventer and expansion tank - 2016 is estimated \$7,000.00. Terms and Conditions for Acceptance of Monies from Building Renewal Grant Fund, Project Number: 030215111-9999-007BRG- Recommend to the Governing Board to accept / approve the School Facilities Board (SFB) to replace backflow preventer and expansion tank -2016 at the Dzil Libei Elementary School (Cameron). The total amount of funding to replace backflow preventer and expansion tank - 2016 is estimated \$7,000.00. Terms and Conditions for Acceptance of Monies from Building Renewal Grant Fund, Project Number: 030215111-9999-007BRG.

See relevant data: see below:
 Contingency may only be used with SFB staff approval.

School	Dzil Libei Elementary School
Project Number	030215111-9999-007BRG
Project Description	Replace backflow preventer and expansion tank -2016
Architecture & Engineering Funding	\$0,00
Construction Funding	\$6,000.00
*Contingency	\$1,000.00
District Funding*	\$0.00
Total SFB Funding*	\$7,000.00

III.C.4 Discussion and possible action to approve payment to EMC2 for Professional Services – Architectural and Engineering Services-It is recommended the Governing Board approve payment on Invoice# 9314650.04-1 in the amount of \$25,083.00 from EMC2. Payment is for the TCUSD New K-5 Construction Project: Architectural and Engineering Services for the Tank & Well Project.

Account Code: 378.100.4000.6450.557

RELEVANT DATA:

- 1) Invoice No. 9314650.04-1

III.C.5 Discussion and possible action to approve payments to CORE Construction for GMP#2 payment -It is recommended the Governing Board accept and approve payments for Application No# 6 = \$476,249.47 for CORE Construction. Payment is for the TCUSD New K-5 Construction Project: GMP#2.

Account Code: 378.100.4000.6450.557

RELEVANT DATA:

- 1) Application and Certificate for Payment – Application No. 6 (PO#20170101)

III.C.6 Discussion and possible action to accept/approve engagement letter and proposal from Heinfield, Meech & Co. for FY2017 cash flow projection. -It is recommended the Governing Board accept/approve Heinfield, Meech & Co. proposed engagement letter and proposal for the following services:

1. Prepare district cash flow projection for the Impact Aid Fund.
2. Apply accounting and financial reporting expertise to assist in determining the repayment plan.

RELEVANT DATA: See Attached

D. GENERAL ADMINISTRATION

III.D.1 Discussion and Possible Action to approve the listed individuals to be Highly Qualified Evaluators for SY'2016 - 2017 at Tuba City Primary School - Recommend approving listed individuals to be Highly Qualified Evaluator for SY'2016 – 2017 at the Tuba City Primary School.

III.D.2 Discussion and possible action to accept / approve the Tuba City Primary School participation in the non-profit "Little Kids Rock" a Music Education Program under the direction of Mr. Stephen Almquist, our Primary Music Teacher for SY'2016-2017. - Recommend to the Governing Board to accept / approve the Tuba City Primary School participation in the non-profit "Little Kids Rock" a Music Education Program under the direction of Mr. Stephen Almquist, our Primary Music Teacher for SY'2016-2017.

Relevant data: See attachment for program details

IX. ADJOURNMENT

X. FUTURE BOARD MEETINGS

1. September 14, 2016 at 6:00 PM. (D.S.T)

 8/17/2016

Marie Wheeler, Board President
Tuba City Unified School District No. 15

POSTED: Date 8/17/16 Time 5:37pm By  Cheryl Barlow, Board Secretary
DST