

Harold G. Begay, Ph.D.
Superintendent

Tuba City Unified School District

"A CULTURE OF EXCELLENCE"

Mrs. Dolly Paddock,
Human Resources Coordinator

Mrs. Crystal Yazzie,
Interim Business Manager

P.O. Box 67, Tuba City, Arizona 86045 ♦ Phone: (928) 283-1006 ♦ Website: www.tcusd.org

NOTICE of SPECIAL MEETING District Office Governing Board Room North Main Street, Tuba City, Arizona

**SPECIAL Board Meeting- 6:00 P.M. (DST)
Monday, June 27, 2016**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the general public that the Governing Board of the Tuba City Unified School District No. 15 will convene a SPECIAL meeting open to the public on Tuesday, June 14, 2016 (D.S.T.) at the Board meeting room in the District Office Governing Board Room, located in Tuba City, Arizona. Information regarding agenda items, with the exception of materials relating to Executive Sessions, may be reviewed in the District Administrative Offices. The Board may vote to convene in Executive Session intermittently throughout the meeting pursuant to A.R.S. § 38-431.03, to review and discuss certain matters which are marked by an asterisk (*). Additionally, the Board may vote to go into executive session on any matter listed on the agenda, pursuant to A.R.S. § 38-431.03(A)(3), for discussion or advice from legal counsel. Any Executive Session discussions will not be open to the public. However, all Board decisions will be made in open public meeting.

If any disabled person needs any type of accommodation, please notify the office of the Superintendent at (928-283-1006) prior to the time scheduled for the meeting. *Board members of the Tuba City Unified School District may attend either in person or, where necessary, by telephone, video or internet conferencing.*

Agenda

I. CALL TO ORDER

II. ROLL CALL - *(Governing Board Members of the Tuba City Unified School District No.15 will attend either in person or by telephone conference call.)*

*Board Members:

Ms. Marie Wheeler, Board President *

Mr. William Longreed, Board Clerk *

Ms. Judy Begay, Board Member *

Mrs. Mary Worker, Board Member *

Mr. Lee Tsinigine, Board Member *

III. APPROVAL OF AGENDA

Marie Wheeler
Board President

William Longreed
Board Clerk

Judy Begay
Board Member

Mary Worker
Board Member

Lee Tsinigine
Board Member

IV. ACTION ITEMS

A. PERSONNEL

IV.A.1 Discussion and Possible Action to Approve Employment Recommendations for SY'16-17

It is recommended the Governing Board accept/approve the following employment recommendations for SY'16-17:

1. Vivian C. Abcede – Science Teacher/TC Junior High School

Term: August 01, 2016 – May 22, 2017
Salary: \$40,111.00 per annum at Level/Step BA/F.
Fund: 378-100-1000-6112-130

2. Gilbert A. Stewart – Social Studies Teacher/TC Junior High School

Term: August 01, 2016 – May 22, 2017
Salary: \$45,711.00 per annum at Level/Step MA+30/F.
Fund: 378-100-1000-6112-130

3. Lola Begay – Navajo Language Teacher/Tsinabaas Habitiin Elementary School

Term: August 01, 2016 – May 22, 2017
Salary: \$43,471.00 per annum at Level/Step MA/F.
Fund: 200-100-2210-6112-57047

4. Tuba City High School Volunteer Workers for Summer Sports Activities:

Term: June 01, 2016 – August 01, 2016

Volunteers:

John Piestewa	Weight Room, Football & Baseball Activities.
James Roe Jr.	Weight Room & Baseball Activities.
Clemenston Lomayestewa	Weight Room & Football Activities.
Tommy Puhuyaoma Jr.	Weight Room & Football Activities.
Rick Benjamin	Weight Room, Football Camp & Football Activities.
Harlan Barlow	Volleyball Camps, Weight Room, Summer Tournament, Volleyball Net, poles, Ice Room, Fundraiser.
Brittany Laughter	Supervise student athletes (during workout, volleyball camp/tournament trips and club fundraisers.)
Ross Williams	Weight Room & Basketball Activities.
Kimberly Williams	Basketball including weight training & conditioning.
Woody Begay	Supervise Boys Basketball Coach & Weight Room.

IV.A.2 Discussion and Possible Action to Approve Weekend Duty Compensation Rates for FY'16-17 for Administrator, Maintenance Personnel, and Bus Mechanic.

It is recommended the Governing Board accept/approve Weekday Duty Compensation Rates for the listed Administrators, Maintenance Personnel, and Bus Mechanics effective July 1, 2016 through June 30, 2017 for the employees listed at the rates presented.

Administrators / Supervisors - \$160 per day

Orson Bigman
Paul Huber

Marie Wheeler
Board President

William Longreed
Board Clerk

Judy Begay
Board Member

Mary Worker
Board Member

Lee Tsinigine
Board Member

Sandra Roe
Sanora Isaac
Sharlene Navaho
Henry Charles Henderson
Mary Frances Begaye
Justin Roberson

Maintenance Personnel - \$120 per day

Alex Woody
Robert Curtis
Raymond Begay
Wilson Begay
Roger Bahe
Steven Huskie
Virgil Welch

Bus Mechanics - \$120 per day

Arnold Begay
Arsenio Brown
Marvin Nez

Account #: 378-100-2620-6115-560 (Administrators)
378-100-2620-6156-560 (Classified)

BACKGROUND: Weekend Duty Staff in addition to District Security will answer to District emergency matters and to minimize and/or prevent break-ins and theft.

IV.A.3 Discussion and Possible Action to Approve Weekday Duty Compensation for Maintenance Personnel for FY'16-17.

It is recommended the Governing Board accept/approve Weekday Duty Compensation for Maintenance Personnel effective July 1, 2016 through June 30, 2017 for the employees listed at a flat rate of \$120.00 per week. The maintenance person will be on standby during the week to resolve problems that occur during the regular off-duty hours.

- Alex Woody
- Robert Curtis
- Raymond Begay
- Wilson Begay
- Roger Bahe
- Steven Huskie
- Virgil Welch

Account #378-100-2620-6156-560

IV.A.4 Discussion and possible action to approve Retirement.

It is recommended the Governing Board accept/approve Retirement as presented.

<u>Name</u>	<u>Position / Location</u>	<u>Effective Date</u>
Linda Miller	History Teacher / TC High School	July 25, 2016

Marie Wheeler
Board President

William Longreed
Board Clerk

Judy Begay
Board Member

Mary Worker
Board Member

Lee Tsimigine
Board Member

IV.A.5 Discussion and Possible Action to approve reassignment of Adelbert Goldtooth to the position of Interim Human Resources Director. [A.R.S. § 38-431.03.A.1 Personnel and §38-431.0.A.3. Legal Advice]

It is recommended the Governing Board accept/approve Reassignment of Adelbert I. Goldtooth from the positions of Edgenuity Instructor and Teacher to the position of Interim Human Resources Director effective June 9, 2016, through June 30, 2017 with a correspondent salary adjustment in accordance with District policy GCBA-E, which will be pro-rated for the month of June 2016.

IV.A.6 Discussion and Possible Action to Approve an Addendum to the contract of Crystal Yazzie for the 2016-2017 school year. [A.R.S. § 38-431.03(A)(1) Personnel and § 38-431.0.A.3 Legal Advice.

It is recommended the Governing Board accept/approve an Addendum to the contract of Crystal Yazzie for additional duties of Interim Business Manager effective June 9, 2016 with an additional pay of \$54.72 per day.

BACKGROUND INFORMATION:

Position	Level	Months/ Contract Days	Salary
Business Accountant	II/1(current level)	12/255	\$49,796.40
Business Accountant	II/12(Highest Level)	12/255	\$63,750.00
		<i>Difference</i>	<i>\$13,953.60</i>

\$13,953.60 divided by 255 = \$54.72

In August 2012 this process was used when the then Business Accountant was approved by the Board as the Acting Business Manager.

IV.A.7 Discussion and Possible Action to Approve Superintendent’s Contract Renewal for FY’16-17. (Possible executive session pursuant to ARS § 38-431.03(A)(1) for personnel and/or ARS § 38-431.03(A)(3) for legal advice.)

It is recommended the Governing Board accept/approve the Superintendent’s Contract for FY’16-17 as presented.

Name	Title	Term	Salary
Dr. Harold G. Begay	Superintendent	12 months	\$100,000.00

B. FINANCE

IV.B.1 Discussion and possible action to approve the Revised Budget for SY 2015-2016

It is recommended the Governing Board approve the Revised Budget for 2015-2016 as presented. Revised budget accounts for additional funding provided by Prop 123. M&O Budget Increase: \$375,021.

In accordance with A.R.S § 15-905E Tuba City Unified School District is required to complete a 2016 Budget revision.

Relevant Data: Attached

Marie Wheeler
Board President

William Longreed
Board Clerk

Judy Begay
Board Member

Mary Worker
Board Member

Lee Tsinigine
Board Member

IV.B.2 Discussion and possible action to approve the Proposed Budget for SY 2016-2017

It is recommended the Governing Board approve the following action items:

- (1) Proposed Budget for 2016-2017 as presented
- (2) Posting the summary of the budget on the Arizona Department of Education's website

Relevant Data: Attached

IV.B.3 Discussion and possible action to approve 2016-17 Budget Call for Public Hearing

It is recommended the Governing Board approve call for a public hearing to be held on July 6, 2016 to identify the 2016-2017 Insurance and Condemnation Proceeds and to present for adoption the 2016-2017 Proposed Budget for Consideration of the residents of the District.

IV.B.4 Discussion and possible action to approve resolution delegating authority to certify the FY 2016 Projected Ending Cash Balances

It is Recommend the Governing Board approve action items:

- (1) Delegate authority to the District's Superintendent to complete and submit the FY2016 Projected Cash Balance School District Certification Form to Coconino County. In accordance with A.R.S. §15-991(B)(3)
- (2) Sign the attached resolution

Relevant Data: Attached

IV.B.5 Discussion and possible action to accept/approve the Student Activities Treasurer and Bank Account Signers.

It is Recommended the Governing Board accept/approve the following:

- 1) Student Activities Treasurer**
According to ARS 15-1122(A), the Governing Board shall appoint a Student Activities Treasurer. It is recommended that the Business Manager (or the individual serving in an interim basis) or designee is officially the treasurer for Tuba City Unified School District.
- 2) Bank Account Signers**
Employees authorized to sign on District Bank Accounts:
 - 1) Sharlene Navaho
 - 2) Holly Keene
 - 3) Lena Joe
 - 4) Crystal Yazzie

Disbursements from revolving and clearing account are made by check signed by two employees of the school district. The State of Arizona requires these employees to be designated by the Governing Board. This request is to authorize the above employees as signers on the revolving and clearing accounts listed below. Four employees are designated to ensure that two signers are always available. Board action is periodically required in order to keep the list of signers updated.

Currently Tuba City maintains the following accounts for which the signers above are to be authorized:

- Food Service clearing checking account – Deposits of all daily sales cleared to the County Treasurer.
- Food Service Revolving checking account
- M&O Revolving checking account
- District Clearing checking account
- Payroll Clearing checking account

IV.B.6 Discussion and possible action to accept/approve the updated signers for the Food Service Agreement for school year 2016 – 2017 with Arizona Department of Education

It is recommended the Governing Board accept/approve the updated signers for the Food Service Agreement for school year 2015-2016 with Arizona Department of Education.

Relevant Data: Attached

C. GENERAL ADMINISTRATION

IV.C.1 Discussion and Possible Action to Approve Renewal of the Membership and Participation Agreement and the Additional Services Administrative Services Agreement with the Arizona School Risk Retention Trust, Inc. for FY 2016-2017 and approve District Payments for these Services.

It is recommend that the Board accept and approve renewal of the Membership and Participation Agreement and the Additional Administrative Services Agreement with the Arizona School Risk Retention Trust, Inc. for FY 2016-2017 and approve District Payment for Loss and Liability, Workman’s Comp, and optional coverages as listed in the Proposal Acceptance Form.

Background: The recommended Trust Agreement Number 253-2016 with the optional or additional coverage is attached. Also attached is the one Contribution Comparison which shows that our contribution for FY 2016-2017 is \$431,291.00 with an additional \$25,500.00 the option coverage. The Workman’s Comp coverage under Alliance for 2016 – 2017 is \$90,764.00. The Contribution Comparison page shows how much the cost is going up and down from the previous years in each are that is covered under our agreement.

V. FUTURE MEETINGS

July 6, 2016 – Regular Board Meeting

VI. ADJOURNMENT

Marie Wheeler 6/24/2016 @ 7:47 PM
Marie Wheeler, Governing Board President
Tuba City Unified School District No. 15

POSTED: Date: June 24 Time: 3:04 By: Cheryl Barlow
Cheryl Barlow Board Secretary

Marie Wheeler
Board President

William Longreed
Board Clerk

Judy Begay
Board Member

Mary Worker
Board Member

Lee Tsinigine
Board Member